

MEETING ROOM

ACCOMMODATES: 25 PEOPLE MAX

Located at the front of The Tabernacle on the second floor, this room is able to accommodate 14 people around the boardroom table, but up to 25 people could seat around the room.

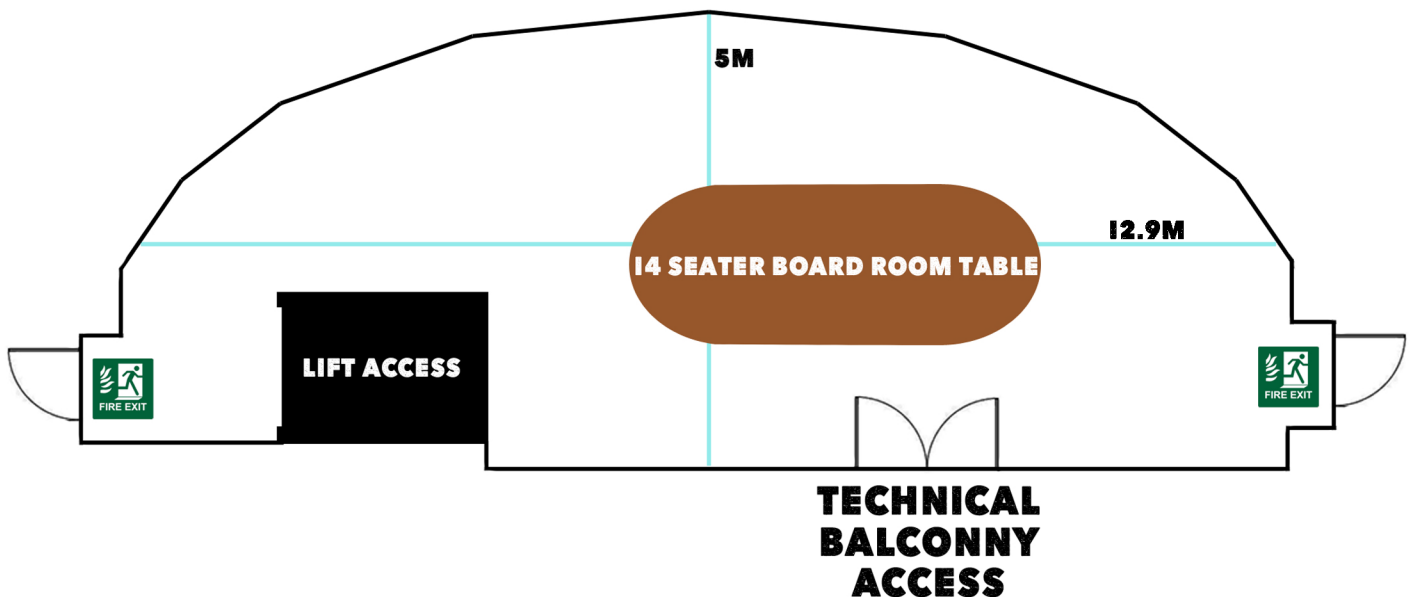
HIRE FEE: £30 + VAT per hour

This includes the following

Boardroom table layout seating 14 people

Use of large flat screen TV

(please be aware we do not provide technical support for setting up the TV) An HDMI cable will be required to connect to the TV and will need to be provided by the client.



OPENING TIMES

The meeting room is available for hire Monday to Sunday, from 9am to 10pm

CONTACT INFORMATION

Please contact reception for enquiries or bookings:

bookings@thetabernaclew11.com

or call us on 0207 221 9700



ADDITIONAL INFORMATION

ACCESSIBILITY

The Pavement has a Dropped Kerb at either end of the road & the building has lifts available to all floors.

WIFI

Available in the Restaurant, no dedicated WIFI in the rooms.

PAYMENT INFORMATION

Room hires are only confirmed upon receipt of full payment, at least 7 days prior to your booking.

Please provide FULL contact information for invoicing purposes.

Payment may be made by cash, cheque, credit/debit card or BACS transfer.

Please ensure you use the Invoice number as reference when pay in by BACS transfer.

Cancellations must be made no later than 7 days in advance in order to receive a refund.

TERMS & CONDITIONS

Pencils can only be held for 7 days.

Booking times must include set-up and clear-out time.

You will be responsible for the cost of fixing / cleaning any damages that may occur during your booking. The room **MUST** be left as it was found.

FIRE EVACUATION PROCEDURES

Upon hearing the Fire Alarm, leave the building promptly, do not wait to be told and do not attempt to collect personal belongings. Close doors and windows behind you if time permits it and only where you can. Use your nearest Fire Exit, indicated by the **RUNNING MAN** sign.

If you find smoke blocking your route, then go a different way. **DO NOT** use the lift.

Once out of the building, make your way to the Fire Assembly Point , **POWIS SQUARE**, and listen to the instruction of the Fire Marshall. **DO NOT** go back in the building unless you are specifically told to do so by the Fire Marshall or Fire Brigade Officer in charge.

DO NOT BLOCK FIRE EXIT AND DO NOT PROP OPEN FIRE DOORS AT ANY TIME.

